

# Civil Engineering Contractors Association (North East) Ltd Membership Opportunities





## Introduction: CECA (National) and CECA (Regional)

The Civil Engineering Contractors Association (CECA) represents over 80% of the UK's Civil Engineering companies, both large and small, and is the representative body for Britain's Civil Engineering Contractors.

CECA is made up of a National body and eight Regional Associations: North East, North West, South West, Yorkshire & Humberside, Southern, Midlands, Wales and Scotland.

The CECA Regions are members of CECA (National) and the whole forms CECA. The Regions each pay an annual subscription to CECA (National). CECA Regions are autonomous and individual contracting companies are members.

Membership of CECA (National) by CECA Regions entitles their contractor members to information and advice from CECA.

CECA provides direct advice on the following:

- Legal/contractual matters,
- Technical and environmental matters, Dayworks,
- Training and related grant matters, Economic issues, and Employment.

CECA currently operate regional Boards / Committee's, where regional member companies participate, and can influence policy in training & development, environmental and Health & Safety issues.

In addition, there are other specialist Working Groups and Fora in which contractor members participate dealing with matters such as Transport (general) plus specifically Rail, Nuclear and Water sectors.

## What we do on behalf of members

CECA aims to raise awareness of the successes and the challenges of the Civil Engineering industry. These are some of our activities:

### **Promoting the Industry with:**

Government and the Opposition;  
Local government and Local Enterprise Partnerships ;  
Civil servants;  
Client Organisations;  
Universities & Colleges;  
Professional institutions and other like-minded bodies.

**Media:** Developing and maintaining close links with the press, TV and radio. Also with comprehensive information resource can provide industry intelligence upon request.

**Technical:** Producing standards and product certification.

**Environment:** Guidance on environmental matters.

**Training:** Specifically designed training courses at competitive (often subsidised) rates. *Refer to Price List for detailed pricing information.*

**Employment:** Information on the content and effect of legislation, advice and guidance on employment issues & wage negotiations

**Health & Safety:** We ensure members are kept informed on the content and impact of health & safety legislation and Codes of Practice.

Membership also covers the provision of ad-hoc advice and information on the issues outlined above.

Importantly, members also benefit from multiple opportunities to meet and discuss industry issues with major clients and others who both influence workload and the manner in which the industry operates, plus the opportunity to network with fellow contractors to identify sub-contractor and supply chain opportunities

## Our Aims

The Civil Engineering Contractors Association (CECA) is the principal trade association representing civil engineering contractors in the UK.

We speak up for the interests of over three hundred firms employing close to 250,000 people and delivering work worth around £15 billion every year.

Our priorities are as follows:

### Industry Issues

- Improving visibility of work pipeline
- Ensuring sustained investment in infrastructure
- Reducing bureaucracy for contractors
- Promoting better and fairer procurement practices
- Promoting fair payment practices

### Health & Safety

- Developing and promoting Health & Safety best practice

### Legal Support

- Ensuring compliance with legal / contractual obligations

### Skills & Training

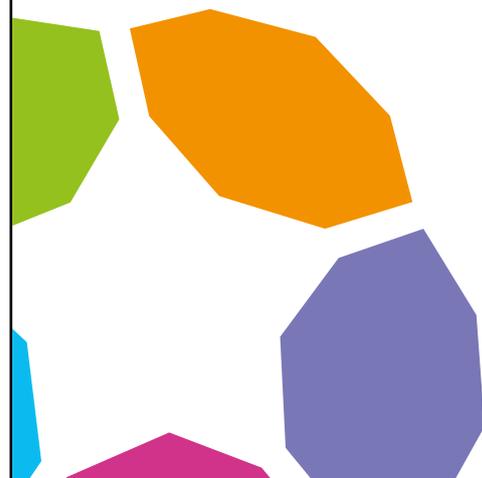
- Addressing industry skills shortages
- Promoting careers in construction

## Clients: Bringing you closer to work opportunities

CECA facilitates opportunities for members to meet directly with key clients from across the civil engineering sector. These meetings provide an opportunity for members to raise important issues with these organisations, gain a better understanding of future work programmes and also build a better understanding of each client's expectations of the contractors that they work with.

Recent liaison meetings have seen members have face-to-face discussions with Chief Executives, Procurement and Commercial Directors as well as a range of technical staff from organisations including:

- North East Combined Authority
- Tees Valley Combined Authority
- Network Rail
- Highways England
- Transport for the North
- Department for Transport
- Department of Business, Innovation and Skills
- Scottish Transport
- Welsh Assembly Government
- Environment Agency
- Nuclear Decommissioning Authority
- Various local authorities and water companies



Leading the industry in terms of its efforts to improve the health and safety record for the civil engineering sector, CECA has active involvement in the shaping of the debate through its access to the Health and Safety Executive's **Construction Industry Advisory Committee (CONIAC)** and the **Strategic Forum for Construction**. It is also represented on a series of HSE groups with relevance to the sector in areas such as CDM, respiratory problems and manual handling.

The CECA Health & Safety Strategy and Action Plan instigated initiatives such as the Safety Alert system that rapidly informs members of accidents that may have implications for their own works, and the collection of accident statistics, producing benchmark accident figures for the whole civil engineering sector.

In the area of **Occupational Health**, we publish a **Health Management Toolkit** to help contractors to begin implementation of a management system which would better deal with work related ill health issues.

We advise members on technical matters including quality management systems. We can also provide guidance on environmental matters to members (such as pollution of ground water on site and waste management) and assist them to develop environmental policies which are realistic and deliverable.

We have produced a **Corporate Responsibility Toolkit** to help firms meet demand from clients that they address the CR agenda. We are also actively involved in a series of national technical and environmental committees, providing members with an opportunity to become involved with influencing future standards and product specifications. We actively contributed to the development of Government's **Sustainable Construction Strategy**, ensuring that it reflected the needs of the industry. We have also responded to industry requirements for construction related guidance on waste management.

We produce the industry accepted **Schedule of Dayworks** carried out incidental to contract work and ensures that these remain relevant and up to date. We provide advice for users on the interpretation of Schedules, which are available at reduced rates to members.

In recent years small and medium sized contractors have had to contend with a number of major changes to employment law, stemming both from the UK Government and Europe, which have had the potential to severely disrupt the way they run their business.

Through CECA's research and lobbying activities, member firms are provided with prior warning of these changes and can contribute in efforts to minimize their impact upon their business. We can provide individual advice to members on employment/industrial relations issues, and seminars to CECA regions on employment issues.

CECA is represented on the **Construction Industry Joint Council (CIJC)** through which wage negotiations are conducted and which agrees the content of the **CIJC Working Rule Agreement** with the relevant Trade Unions. It ensures that our members views and requirements are represented.

We can provide free expert advice on dealing with issues related to taxation and keep members up to date with any anticipated changes to the tax payment regime for the industry.



## Legal Advice

CECA provides members with free, up-to-date expert advice on contractual/ legal issues that may arise, offering significant savings compared with the costs associated with seeking such advice from external lawyers.

This expertise has also seen our Association get involved in the drafting and development of certain contracts currently used by the industry, and associated subcontracts.

## Skills and Training

CECA has a key role in shaping the future of training in the construction industry, with close links to policy makers in Government and other relevant representative bodies. We provide sector-specific knowledge to a wide range of CITB committees and working groups to ensure that the specific and unique needs of the civil engineering community are taken into account when training related issues are being discussed.

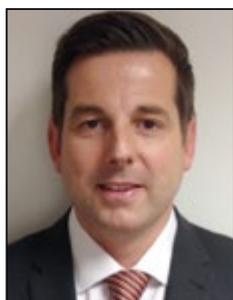
Our members can seek assistance in matters relating to levy & grant, card schemes and funding applications as well as having the opportunity to attend regional training sessions and update briefings. Where more company-specific interventions or advice is required, CECA members can request a visit from one of our in-house Training & Development Managers. Our Training & Development Forum is a well-respected body that regularly receives first hand updates from leading industry figures. We also source funding which subsidises certain training activities.



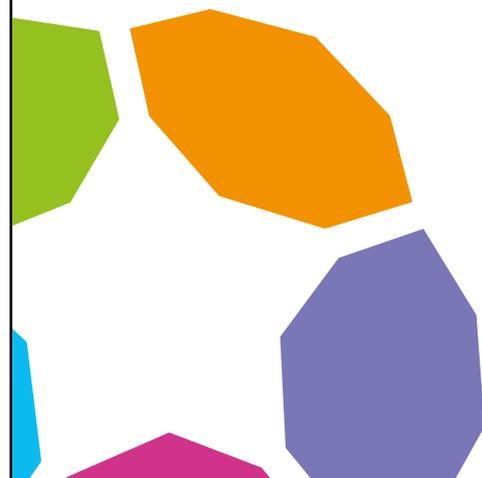
## Summary

We aim to establish a dialogue with all stakeholders whose activities and decisions influence our industry. As the voice for civil engineering contractors, we speak to Government at local, national and European level, including the devolved areas, Parliamentarians of all Parties, senior civil servants, industry regulators, trade associations, relevant national bodies and professional institutions.

Sounds good? Contact me to discuss how your business could benefit from becoming a member of the Civil Engineering Contractors Association.



**Stuart Miller**  
Director and Secretary



## Application for Membership to CECA (North East) Ltd



## North East



### Full Membership:

#### Definition:

Civil Engineering activity is defined as including - Roads, Bridges, Drainage, Sewerage, Sewage Works, Piling, Sheet Piling, Foundations, Coastal Defence/Protection, Marine Engineering, Bulk Earthworks, Highway Maintenance, Surfacing, Telecommunications, Ducting & Cabling, Pipelines, Pumping Stations & Mains, Rail, Private Sector Infrastructure & Groundworks, Reinforced Concrete Structures, Tunnelling, Pipe Jacking, Cofferdams and Caissons.

#### Annual fee structure:

The annual subscription is derived from total annual Civil Engineering turnover contained within the last set of fully audited company accounts:

Up to £2,666,667  
£1,200 fixed fee

£2,666,667 - £66,666,667  
0.045% of turnover;

Over £66,666,667  
£30,000 fixed fee.

### Associate membership

#### Definition:

Work in a Civil Engineering related discipline, but be ineligible to apply for membership of the Association as a full member as defined by above;

#### Annual fee structure:

£1,200 fixed fee

Additional fee of £1,200 per additional region, subject to acceptance (North East, North West, Midlands, Southern, South West and Wales).

All fees are subject to VAT.



## Membership Application

Name of Company

Form of Membership applied for:

Full Member

Associate Member

Contact Name

Email

Address

Tel

Facsimile

Website

Date of formation, and/or number of years trading

Names of relevant Directors, Company Secretary, Partners etc.

Brief description of the types of work you undertake (please include indicative scheme values):

Civil Engineering Turnover for the previous two years prior to registration:

Year ending:

Turnover:

Year ending:

Turnover:

Company Registration Number

VAT Registration Number

CITB Registration Number

We have read, and will comply with, the criteria for membership.

Company Health and Safety plan attached

Company Environmental plan attached

Quality Management statement attached

Turnover declaration form attached



Send all applications to:

Civil Engineering Contractors Association (North East) Ltd

H25  
The Avenues  
Team Valley  
Gateshead  
NE11 0NJ

## Price List (Events, Seminars and Training Courses)

| EVENT TYPE            | FULL-MEMBER COST | ASSOCIATE-MEMBER COST | NON-MEMBER COS |
|-----------------------|------------------|-----------------------|----------------|
| Legal Presentations   | Free             | Free                  | £25.00 +VAT    |
| Supplier Events       | Free             | Free                  | £15.00 +VAT    |
| Taxation Seminars     | Free             | Free                  | £25.00 +VAT    |
| Procurement Seminars  | Free             | Free                  | £15.00 +VAT    |
| CITB Funding Seminars | Free             | Free                  | £15.00 +VAT    |
| AGM                   | Free             | Free                  | Not eligible   |
| Annual Conference     | Free             | Free                  | Not eligible   |
| National Forums       | Free             | Not eligible          | Not eligible   |
| Leadership Training   | Market Rate      | Market Rate           | Not eligible   |
| Mock Training Events  | £15.00 +VAT      | £15.00 +VAT           | £25.00 +VAT    |

## Code of Ethics

CECA Members acknowledge the advantages of trading relationships being conducted in a fair and transparent manner.

The confidence that is engendered by collaborative working by all members of the supply chain together with the promotion of a culture of mutual trust benefits all participants and the client.

In order to support this approach CECA has developed, and will promote, this Code of Ethics, which will be achieved by:

The provision and maintenance of a safe working environment for all taking account of the CECA Health and Safety Action Plan and Strategy;

Undertaking the project with a responsible attitude toward the environment, the local neighbourhood and sustainability issues;

The provision of a fully qualified workforce, which will endeavour to employ current best practice in all operations and procedures incorporating innovation solutions for added value;

Working with, and providing sufficient and accurate information to, supply chain partners in an open, fair and collaborative manner promoting the benefits of team-working; establishing clear and effective lines of communication; providing and encouraging early involvement of relevant supply chain partners to discuss client requirements and identifying solutions.

Choosing and negotiating forms and conditions of contract that are “back to back” throughout the supply chain with equal treatment for all and which identify, assess and allocate risk fairly.

Working together to deliver projects in accordance with an agreed programme within time, budget and standards of quality by sharing information on progress and establishing systems for monitoring and reporting performance.

Ensuring that all payments for work, undertaken throughout the supply chain, are paid when due.

# Criteria for Full Membership

The following criteria apply to any organisation wishing to become members of the Civil Engineering Contractors Association (North East):

- Be registered as a Limited Company in England & Wales
- Civil Engineering should be a significant trading activity of the business
- The business should be based or trade in North East England
- The business should have a financially sound track record during the last three years
- The business shall have in place a Health and Safety policy that meets the commitment to the CECA Health and Safety Action Plan and Strategy, or be willing to amend it so that it does
- The business shall be committed to its workforce being 100% CSCS qualified or similar
- The business shall be registered with CITB
- The business shall be committed to raising the standards of civil engineering through being a member of CECA (North East) Ltd

In addition to completed application forms and turnover declaration, the application for membership shall be accompanied by:-

- A Copy of the Health and Safety policy;
- A précis of business activity;
- Statement of Environment and Quality policy;
- Payment of the appropriate calculated subscription.
- A commitment to the CECA (North East) Code of Ethics.

All applications shall be considered and approved by the Board of CECA (North East) Ltd. Membership will not commence until such a decision has been agreed and the business advised.

# Criteria for Associate Membership

CECA (North East) have formed a new membership category for companies working in civil engineering but who do not fall within the definition of a civil engineering contractor.

Associate will be a new member grade to permit appropriate companies to work more closely with CECA members and to enjoy and contribute to a mutual exchange of understanding and expertise.

The Board will determine the genres of companies deemed suitable for the category of Associate Membership in the first instance and will review this on a regular basis.

Associate Membership will specifically exclude any right to influence of amend existing constitutional matters or the manner, operations or policy of the Association.

Associate Members will be informed that membership must not be regarded as a platform or access route to full members for marketing purposes. Any Associate Member exploiting membership for such purposes may have their membership terminated.

We welcome input and initiatives by Associate Members in furtherance of Health and Safety, Welfare, Environmental and Technical Development issues and will be pleased to support such initiatives as appropriate.

Associate Members will be entitled to attend and participate in all CECA (North East) Seminars, Courses and Social Events, but will not be eligible to join the Management or Executive Committees.

Associate Member may however be invited to attend and to contribute to the Management Committee on matters of specific relevance and expertise.

## To qualify for Associate Membership, applicants must:

- Be registered as a Limited Company in England & Wales
- Work in a Civil Engineering related discipline, but be ineligible to apply for membership of the Association as a full member;
- Have a registered Office in North East England;
- Be trading for at least two years;
- Be registered with CITB, if applicable;
- Have a relevant Health and Safety Policy;
- Be aware of the CECA Action Plans and Strategies;
- Be aware of the CECA (North East) Code of Ethics;
- Agree to pay £1200 plus VAT per annum to each Region the Associate Member wishes to join.

All Applications must be approved by the CECA (North East) Board;

Associate Members will have no voting rights, nor be eligible to stand as a Director of the Region.



The Civil Engineering Training Group North East was set up in September 2000 to help member companies source the training they need and offer them help and advice when it comes to changes within training in the industry.

NE members have access to funded courses with the help of CITB and get exclusive rates when booking through various Training Centre's. The Civil Engineering Training Group offers a 1-stop solution for ALL your training needs.

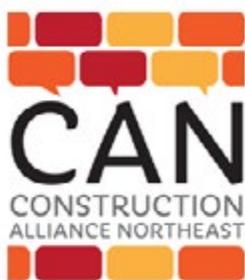
- Plant Training
- Health & Safety
- CPCS, NPORS
- In-house Certification
- Site Safety Plus & More



The Working Well Together North East regional group covers the geographical area of Northumberland, Tyne and Wear, County Durham and Cleveland and has attracted members from across the industry spectrum including representatives from local construction and civil engineering companies, as well as local government, training organisations and safety groups, amongst others.

WWT NE aim to deliver a range of health and safety events each year, mainly focussing on the needs of small and medium contractors, where members can share their knowledge and give contractors the opportunity to find out about the latest developments in improving health and safety. The aim of the events is to:

- improve awareness of high risk activities and health issues;
- demonstrate practical measures to control risks; and
- promote continuous improvement in health and safety performance.



Construction Alliance North East (CAN), is a collection of construction and engineering bodies representing over 500 member companies with a combined turnover of £3bn and employing in excess of 100,000 people.

Operating in a sector which was badly affected throughout the recession, CAN has been borne from a desire to support and promote the north east's talented and highly skilled SME contractors, at a time when many are missing work opportunities due to the lack of opportunity arising from public sector procurement methods which have in the main, favoured larger non-regional companies, particularly in relation to construction projects.

Our aim is to highlight this issue and play a strategic role in ensuring that, in future, a fair share of public sector tender opportunities are made available to all SME construction companies based in the north east.

We hope to achieve this primarily by lobbying Government, MPs, MEPs, local authorities and other procurement organisations, to remind them of the benefits, not only to the companies procuring projects but to the regional economy as a whole, of working with regional firms.

## CONTACT LIST

Civil Engineering Contractors Association (North East) Ltd,  
H25, The Avenues, Team Valley, Gateshead, NE11 0NJ

Telephone Number: 0191 228 0900

Twitter: @CECANE1

LinkedIn: Civil Engineering Contractors Association (CECA) NE Ltd

|               |                        |                                                                              |                       |
|---------------|------------------------|------------------------------------------------------------------------------|-----------------------|
| Stuart Miller | Director               | <a href="mailto:stuart.miller@ceca-ne.co.uk">stuart.miller@ceca-ne.co.uk</a> | Mobile: 07730 587 035 |
| Vikki Munro   | PA to Director         | <a href="mailto:vikki.munro@ceca-ne.co.uk">vikki.munro@ceca-ne.co.uk</a>     | Office: 0191 228 0900 |
| Kate Marshall | Group Training Officer | <a href="mailto:kate.marshall@ceca-ne.co.uk">kate.marshall@ceca-ne.co.uk</a> | Office: 0191 274 5567 |

## CECA National

Telephone number: 020 7340 0450

Twitter: @CECANational

|                                     |                             |
|-------------------------------------|-----------------------------|
| Chief Executive                     | <b>Alasdair Reisner</b>     |
| Director of External Affairs        | <b>Marie-Claude Hemming</b> |
| Research and Public Affairs         | <b>Huston Gilmore</b>       |
| Taxation and CIS Matters            | <b>Liz Bridge</b>           |
| Employment and Industrial Relations | <b>Gerry Lean</b>           |
| Health and Safety                   | <b>Peter Crosland</b>       |
| Technical and Environmental         | <b>Peter Crosland</b>       |
| Dayworks                            | <b>Peter Crosland</b>       |



