

## **CECA FLOOD & MARINE GROUP**

### **TERMS OF REFERENCE**

#### **General**

The Flood & Marine Group shall, subject to policy laid down by the Executive Management Board (EMB);-

- Establish & maintain high level customer relations with all major relevant customers for the benefit of CECA members.
- Assist CECA members to gain an understanding of the key issues within the sector and sub-sectors, including financial, contractual and technical matters.
- Assist with dissemination and sharing of best practice to members.
- Assist with dissemination and sharing of lessons learnt between client and contractor organisations.
- Liaise with other relevant bodies, in particular relevant government organisations (EA, Defra, etc) and where appropriate, to nominate representatives to sit on outside bodies concerned with the sector.
- Have power to co-opt members and where appropriate non-members and establish ad-hoc sub-groups as necessary.
- Make decisions and take such action in relation to any of the matters covered in these Terms of Reference.

#### **Composition**

The Flood & Marine Group shall comprise;-

- A Chairman and Vic-Chairman elected from within the Group to serve for two years subject to annual election and for a maximum term of 4 years.
- Such other members deemed appropriate by the Group.

#### **Meetings**

The Flood & Marine Group shall meet four times a year or at such other frequency as the Chairman shall decide.