

CECA SOUTHERN/SOUTH WEST

**Civil Engineering Contractors Association (Southern) Ltd**

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**DISCIPLINARY TRAINING**

**A half-day workshop focusing on the entire journey, informal to the end of formal action.**

This is a fully interactive course with case studies, group work, etc. All ACAS training is based on legal requirements, best practice and the reality of the working world.

The course will be delivered ACAS Senior Advisor, Krissy Simmons.

**Date:** Wednesday 02 December 2020

Start 09:00 - Finish 12:00

**Venue:** Virtual via Zoom

**Cost:** Free of charge to CECA Southern/South West members

**Please note there is a £100 + VAT charge for a no show on the day**

Places are limited to 1 per member company and will be dealt with on a first-come first-served basis. Any additional names will go on the reserve list.

**How to apply**

**Apply BY RETURN – complete the form below and email to** [**sharonbrown@cecasouth.co.uk**](mailto:sharonbrown@cecasouth.co.uk)

**Company Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact tel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Delegate name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Job title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Delegate email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Delegate tel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**IMMED. 06/10/2011**