**Change Management Course**

**A half day course for construction team members**

**Aim**

The aim of the course is to enable managers to plan, implement and cope with change successfully.

**Objectives**

At the end of the course managers will:

1. Know the types of organisational change
2. Know how to plan change projects
3. Know how to deal with the personal impact of change
4. Know how to implement change successfully
5. Be able to effectively handle resistance to change.

**Programme**

**Times Activities**

0900 **Introduction to the course and delegates**

0900 **Types of organisational change**

1000 **Principles of successful change**

1030 *Break*

1045 **Planning successful change**

1100 **Exercise – Planning your change**

1115 **Implementing change effectively**

1140 **Handling resistance to change**

1155 **Dealing with the personal impact of change**

1215 Summary, questions, feedback and action planning

1230 Course close.

**Pre-Course Instructions to Course Members:**

Before attending the course please write a short description of a change that you would like to implement in your work. The proposed change must improve your work area and be something for which you are responsible. Please have this with you when attending the course.

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