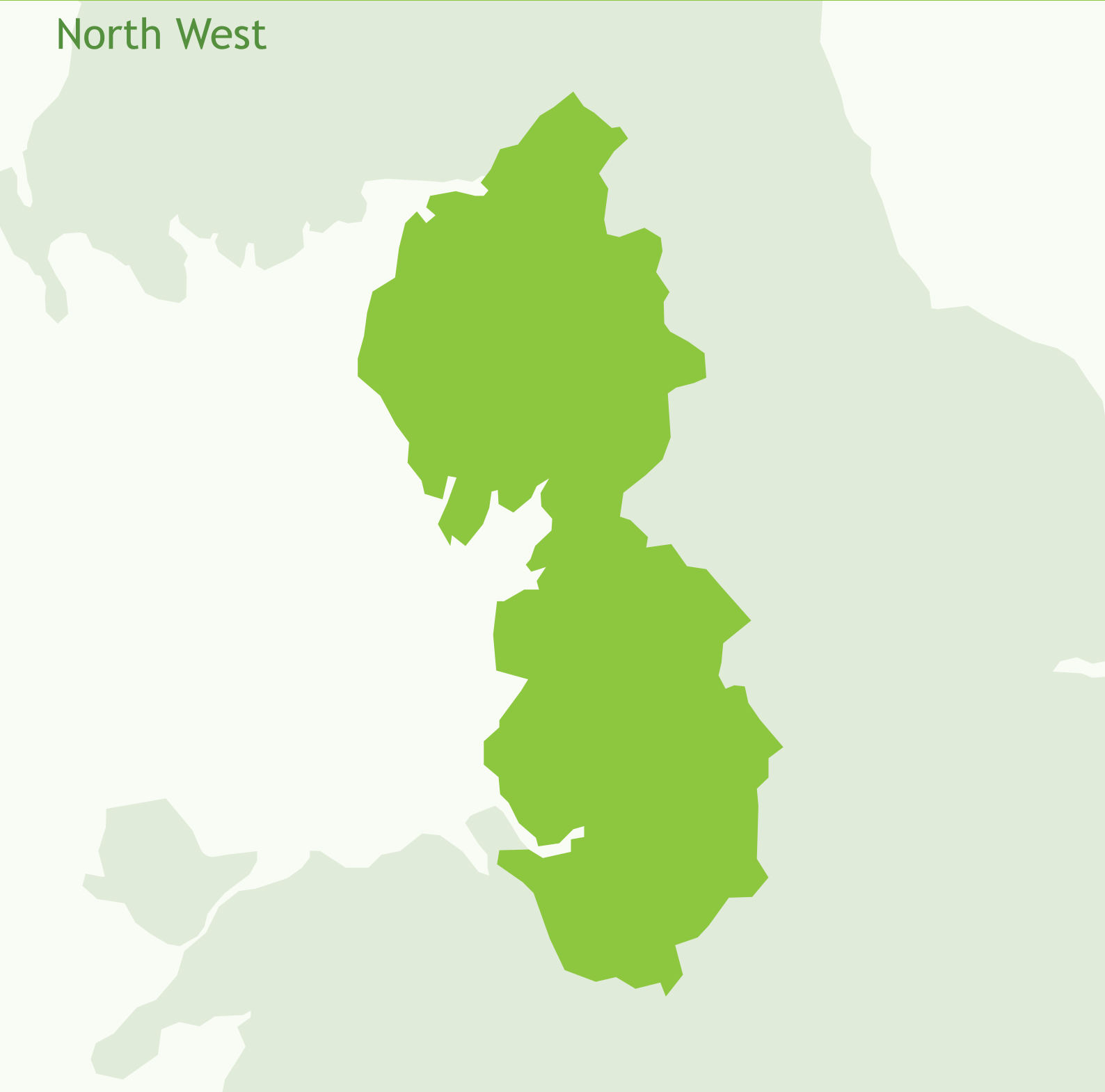


Working for Infrastructure



Civil Engineering Contractors Association
Membership Pack

North West



What is CECA?

The Civil Engineering Contractors Association (CECA) is the representative body for companies that maintain and upgrade the country's vital transport and utility infrastructure. CECA represents civil engineering contractors building and maintaining the UK's critical infrastructure networks in transport, energy, water, waste and communications.

With more than 300 member companies split across Scotland, Wales and the English regions, CECA members carry out 70-80% of all civil engineering activity in the UK.

CECA stands up for the interests of over three hundred firms employing close to 250,000 people and delivering work worth around £15 billion every year.

CECA maintains close relationships with clients, government and the media to ensure our members' expertise is shared as widely as possible.

The answer is £2.842 billion!

CECA continues to promote the case for infrastructure investment - to the public and private sectors alike, both nationally and regionally. The facts provide compelling evidence:

- Every £1 billion of infrastructure construction increases overall economic activity by £2.842 billion;
- For each 1,000 jobs that are directly created in infrastructure construction, employment as a whole rises by 3,053 jobs;
- For each £1 billion increase in infrastructure investment, UK-wide GDP increases by a total of £1.299 billion;
- UK GDP could have been five per cent higher, on average, each year between 2000 and 2010 if our infrastructure had matched that of other leading global economies;
- The cost of the UK's having infrastructure which fell short of typical developed economy standards was £78 billion each year between 2000-10;
- If we fail to bring UK infrastructure up to the standard of other developed economies, by 2026 this could create an annual loss to the economy of £90 billion.

CECA National

CECA operates both regionally and nationally

Nationally, CECA ensures the interests of members are communicated to Government and decision makers, and runs specialist groups and fora for members on:

- dayworks
- environment
- health and safety
- HS2
- energy
- rail
- roads
- training and development
- transport
- water

At a national level, from our office in Westminster, CECA advises on:

- contractual & legal issues
- employment
- environment & technical matters
- health & safety
- procurement & tendering
- taxation

CECA North West

CECA North West is uniquely able to offer an effective route for any North West client to engage with the region's contractors, supporting local supply chains.

- CECA North West members have the capability and capacity to deliver projects of all sizes in disciplines across the whole of the infrastructure sector.
- CECA North West members employ workers drawn from the North West to ensure that the money from investment projects remains in the region, further boosting our local economy.
- CECA North West members have a combined annual turnover of £2.2 billion, employing 19,200 people.

In the North West, CECA provides a range of services that include:

- legal helpline
- market intelligence
- marketing and business development support
- networking events
- representing the interests of members
- seminars, training & development
- support with tenders and PQQs

CECA NW's services for members include:

- a weekly regional newsletter
- an annual awards scheme
- an annual dinner and debate
- an annual golf day
- an annual regional showcase brochure with case studies from members
- client liaison meetings that have recently included opportunities for members to meet: United Utilities, Sellafield, Network Rail, Transport for Greater Manchester, National Grid, HS2, Halite Energy, Cuadrilla, Environment Agency
- free and discounted training via the regional training group we have established (the NW Contractors' Training Group) that is supported by CITB
- inter-professional links via membership of the NW Construction and Infrastructure Alliance, that also includes: ACE, CICES, CIHT, and ICE
- legal seminars on NEC3, Insolvency, Insurance, Payment Terms and Insurance

But, most importantly, if there are services that members require from CECA NW, we are always keen to hear from them.

Members testimonials



'CECA NW is a constantly developing organisation that provides proactive support across all aspects of civil engineering contracting to member organisations and the wider civil engineering industry, It is a respected voice and lobbying portal that enables the views of all members to be listened to by the industry decision makers and influencers.'



'As a national CECA member, Morgan Sindall benefits from both regional and national industry engagement. Knowledge sharing, influencing, policy and training are foremost, along with access to local contractors and SMEs.'

Chris Jackson, Business Development Director at Morgan Sindall

National Member Services

Being a CECA member connects civil engineering businesses to a brand that is strong and increasingly recognised as the voice of the industry - it reflects quality and is trusted, impartial, influential, and supportive. The evidence for that lies in much of what CECA already does (both for its members and the sector as a whole):

- CECA represents members' interests by raising issues on their behalf with Government, potential client organisations and intermediaries
- CECA promotes the skills and expertise of members and the vital role the sector plays in the social, economic and environmental well-being of the UK
- CECA provides networking and business development opportunities
- CECA provides training and support for skills development
- CECA advises on legislative matters, and issues affecting the sector
- CECA recognises that its 300 plus members are all different, as are their needs and aspirations, hence the broad range of what we offer.

Currently, that includes:

- Legal Advice - most regions provide direct access to legal support, often a free initial consultation with a firm that has proven experience in civil engineering. CECA also provides support to representatives on the Contractors' Legal Group as appropriate.
- Health & Safety - CECA has in-house expertise that is freely available to all members, and produces an annual Accident Report for civil engineering construction sites
- Technical & Environmental Advice - CECA ensures members are kept up to date with all the latest developments. CECA attends BSI Advisory Committee on Site Operations; supports and nominates CECA representatives on BSI Committees as appropriate; supports HAPAS and nominates the CECA representative on HiTAC (Highways Technical Advisory Committee); and supports CARES and the CECA representative on CARES Policy Advisory Committee. CECA also produces an annual Environmental Audit report
- Dayworks - CECA both keeps the Dayworks Schedule under review, and provides free advice on Dayworks Schedule
- Employment - CECA advises members on the Construction Industry Joint Council (CIJC) Working Rule Agreement (WRA) with regular briefings
- Taxation - CECA provides members with a free monthly taxation briefing
- Client Liaison - all CECA regions undertake a programme of client liaison meetings for members to meet clients across all key sectors: roads, rail, energy, water, utilities and waste
- Publications - nationally, CECA publishes six editions of CECA Communicates and 50 Weekly updates per annum, and this is supplemented by a wide range of information disseminated from the English regions, Scotland and Wales

- Training & Development - CECA has two in-house experts in training provision, a representative on the main board of CITB, and delivers industry-led training for members in all six English regions, Scotland and Wales at significantly discounted rates and often free of charge. CECA also produces an annual Training and Development Survey
- External & Public Affairs - close links have been developed with Government ministers and key decision makers in relevant Government departments, the Scottish Government and Welsh Government, as well as with local MPs, MSPs, AMs, MEPs and local authorities throughout the country
- Use of CECA logo - members are free to use the CECA logo which connects their businesses with a brand that is trusted, impartial and a reflection of quality
- Networking with other members - all six English regions, Scotland and Wales deliver numerous events providing opportunities for members to network

CECA is keen to deliver services that meet members' needs, and welcomes new suggestions.

NW Contractors Training Group



NW Contractors Training Group (NWCTG) is a Training Group, supported by CITB, to promote and facilitate training and development in Cheshire, Merseyside and west Lancashire for construction businesses. It was launched in July 2014, and delivered over 150 days of training in its first six months. Gill Steele is the Training Officer.

There are three principal factors that determined the need for NWCTG:

- It will cover a part of the NW region where there are a large number of construction businesses and a growing number of significant construction projects, yet there is currently no Training Group in operation
- The industry as a whole is experiencing a shortage of skilled labour as the economy moves out of recession and the focus now is on capacity
- Clients increasingly require contractors to deliver training and employment through contracts they are awarded

Members of CECA NW are warmly invited to join NWCTG and benefit from the free and discounted training it provides.

Skills

With civil engineering contractors experiencing skills shortages, and recognising the need to attract more young people into the industry, CECA NW has been actively involved in developing campaign with CITB, the STEM Network, universities, schools and colleges.



CECA NW is also sponsoring a Civil Engineering badge for Girlguiding UK.



The CECA NW Ethics Charter

Aim

To encourage a closer more trusting relationship between the principal contractor members of CECA and the supply chain contractor members of CECA.

Objectives

All members of CECA will work together in a positive, open and fair manner to ensure where possible that contract programmes are delivered on time and within budget, whilst maintaining the highest possible safety and quality standards.

- To communicate effectively with each other at all times particularly throughout the course of a contractual working relationship.
- To provide a safe environment on all projects undertaken with all parties accepting to honour their obligations in this area.
- To give problems and other issues immediate attention to ensure they are resolved quickly and effectively.
- To deliver where possible contract programmes on time, within budget and with a recognized profitability for all parties.
- To provide opportunities for CECA member contractors to have an involvement in each other's work programmes wherever their particular skills and specialisms apply.
- To respect each other's trained staff and workforce and undertake not to specifically target them for employment.
- To provide a mechanism for all supply chain contractors to recover the costs of training where such training relates specifically to a project.
- To ensure that all payments for work undertaken are made on or before they become due.
- To encourage the supply chain contractors to get involved in projects at an early stage to explore and develop new ideas for alternative methodology with the aim to reduce the time for delivery and allow the added profit generated by resultant savings to be shared out fairly amongst the parties involved including the client.

Outcome

To reassure all CECA contractor members that membership of CECA offers a substantial workload opportunity in an environment where all parties involved are seeking to encourage closer working relationships throughout the supply chain.

To encourage all parties to recognize the importance of each other's concerns and that all efforts are made so that problems and issues will be quickly resolved. The importance of cash flow to the supply chain is recognized and will be high on the priority agenda for the principal contractor.

CECA NW Membership Criteria

There are currently two grades of membership: full and associate membership. The former is for civil engineering contractors, the latter is awarded to companies working in civil engineering but who do not fall within the definition of a civil engineering contractor, or are currently unable to complete an application for full membership.

CECA NW Membership Criteria

Civil Engineering activity is defined as including - Roads, Bridges, Drainage, Sewerage, Sewage Works, Piling, Sheet Piling, Foundations, Coastal Defence/Protection, Marine Engineering, Bulk Earthworks, Highway Maintenance, Surfacing, Telecommunications, Ducting & Cabling, Pipelines, Pumping Stations & Mains, Rail, Private Sector Infrastructure & Groundworks, Reinforced Concrete Structures, Tunnelling, Pipe Jacking, Cofferdams and Caissons.

Prospective applicants to become full members of CECA NW should:

- Be registered as a Limited Company and have a registered office in NW England
- Be registered for VAT
- Be registered with CITB
- Be engaged in Civil Engineering
- Have traded for at least 3 years as a Civil Engineering Company
- Have at least one qualified Civil Engineer
- Have a Quality Assurance System in place
- Have a compliant Health and Safety and Welfare and Environmental Policies
- Have signed a commitment to the CECA Health and Safety Strategy and Action Plan
- Have at least 60% of workforce with CSCS or equivalent cards
- Conform to the general principles of the CIJC Working Rule Agreement and have Contracts of Employment for all employees
- Receive approval by the CECA NW Executive Committee

Associate Membership of CECA NW

Associate is a new member grade to permit companies like your own to work more closely with CECA members and to enjoy and contribute to a mutual exchange of understanding and expertise.

1. Associate Membership specifically excludes any rights to influence or amend existing constitutional matters or the manner, operations or policy of CECA NW.
2. Associate Members are expected to contribute to and benefit from the mutual exchange of information and expertise with CECA members and thereby broaden and enhance the mutual understanding of the needs and priorities of the industry.
3. Associate Membership must never be sought or regarded as a platform or access route to CECA members for marketing purposes. Any Associate Member exploiting membership for such purposes will have their membership terminated forthwith.
4. CECA NW welcomes input and initiatives by Associate Members in furtherance of Safety, Welfare, Environmental and Technical Development issues and will be pleased to support such initiatives as appropriate.
5. Associate Members will be entitled to attend and participate in all CECA NW Seminars, Courses and Social Events, but will not be eligible to join the Finance or Executive Committees. Associate Members may however be invited to attend and to contribute to the Executive Committee on matters of specific relevance and expertise.
6. Applications for Associate Membership must be accompanied by a paper setting out what benefits the applicant can bring to CECA NW.
7. Applications must receive approval by the CECA NW Executive Committee

Associate Membership of CECA NW

Full Membership:

The annual subscription is derived from total annual civil engineering turnover contained within the last set of fully audited company accounts:

Up to £2,666,667:	£1,200 fixed fee
£2,666,667 - £66,666,667	0.045% of turnover;
Over £66,666,667	£30,000 fixed fee.

Associate membership:

£1,200 fixed fee per annum, plus an additional fee of £1,200 per additional region, subject to acceptance in the region concerned (North East, Midlands, Southern, South West, Wales, Yorkshire & Humberside).



ceca

Working for Infrastructure
in the North West



CECA North West

promoting excellence in:

- Roads
- Rail
- Energy
- Water
- Communications
- Waste

The Civil Engineering Contractors Association

Contacts

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Guy Lawson, Director
guy.lawson@cecanw.co.uk

Jemma Carmody, Training Manager
jemma.carmody@ceca-yorks.co.uk
Mobile: 07976 218 412

CECA National

The range of free advice & services offered to members by our National office is listed below, along with point of contact. The telephone number is 020 7340 0450

Taxation and CIS Matters, Liz Bridge

Employment and Industrial Relations, Gerry Lean

Health and Safety, Peter Crosland

Technical and Environmental, Peter Crosland

Europe, Marie-Claude Hemming

Economic Stats, Workload Trends, Alasdair Reisner

CITB Grants, Jemma Carmody

Dayworks, Peter Crosland

Once completed, please remove the application and send to:

Guy Lawson
Director
Civil Engineering Contractors Association North West Ltd
The White House,
Wilderspool Business Park,
Greenalls Avenue,
Warrington, WA4 6HL



Membership Application

Name of Company															
Form of Membership applied for:		Full Member		<input type="checkbox"/>		Associate		<input type="checkbox"/>							
Contact Name						Email									
Address															
Tel				Facsimile				Website							
Date of formation, and/or number of years trading															
Names and duties of all Directors, Company Secretary, Partners etc															
Brief description of the types of work you undertake (please include indicative scheme values):															
Civil Engineering Turnover for the previous two years prior to registration:															
Year ending:				Turnover:				Year ending:				Turnover:			
Company Registration Number															
VAT Registration Number															
CITB Registration Number															
We have read, and will comply with, the criteria for membership.															
Company Health and Safety plan attached				Company Environmental plan attached				Quality Management statement attached				Turnover declaration form attached			



CECA North West Ltd

Civil Engineering Contractors Association North West Ltd, The White House, Wilderspool Business Park,
Greenalls Avenue, Warrington, WA4 6HL