



ceca

YORKSHIRE &
THE HUMBER



**WORKING FOR
INFRASTRUCTURE**



WELCOME TO CECA

About CECA

The Civil Engineering Contractors Association (CECA - pronounced 'see-ka') is the foremost representative body for civil engineering contractors in the UK.

CECA was established in 1996, but its provenance stretches much further back as it was born out of the Federation of Civil Engineering Contractors, which was first established in 1919.

Today CECA has over 300 member companies employing more than 250,000 employees and our members deliver around 80% of all civil engineering activity in the UK, work worth around £15 billion every year. CECA members range from the largest infrastructure companies in the UK to smaller specialist SMEs. Our members build and maintain the UK's infrastructure networks in transport, energy, water, waste and communications.

www.ceca.co.uk



WORKING FOR INFRASTRUCTURE



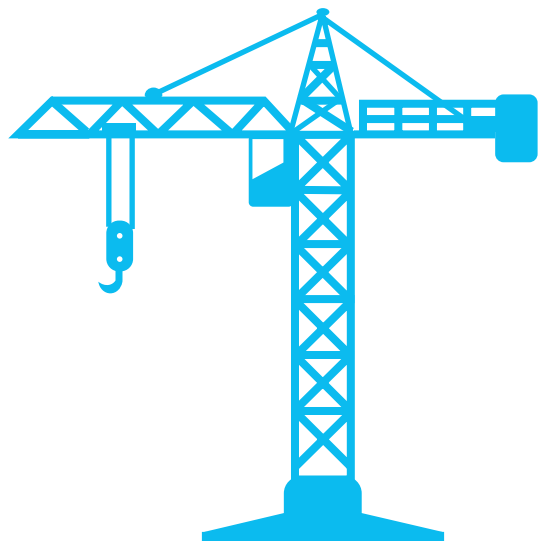
Established in **1919** as FCEC



Over **300** member companies



Over **250,000** people employed by members



Representing c. **80%** of civil engineering activity in the UK



Member activity equates to over **£15 billion** per annum

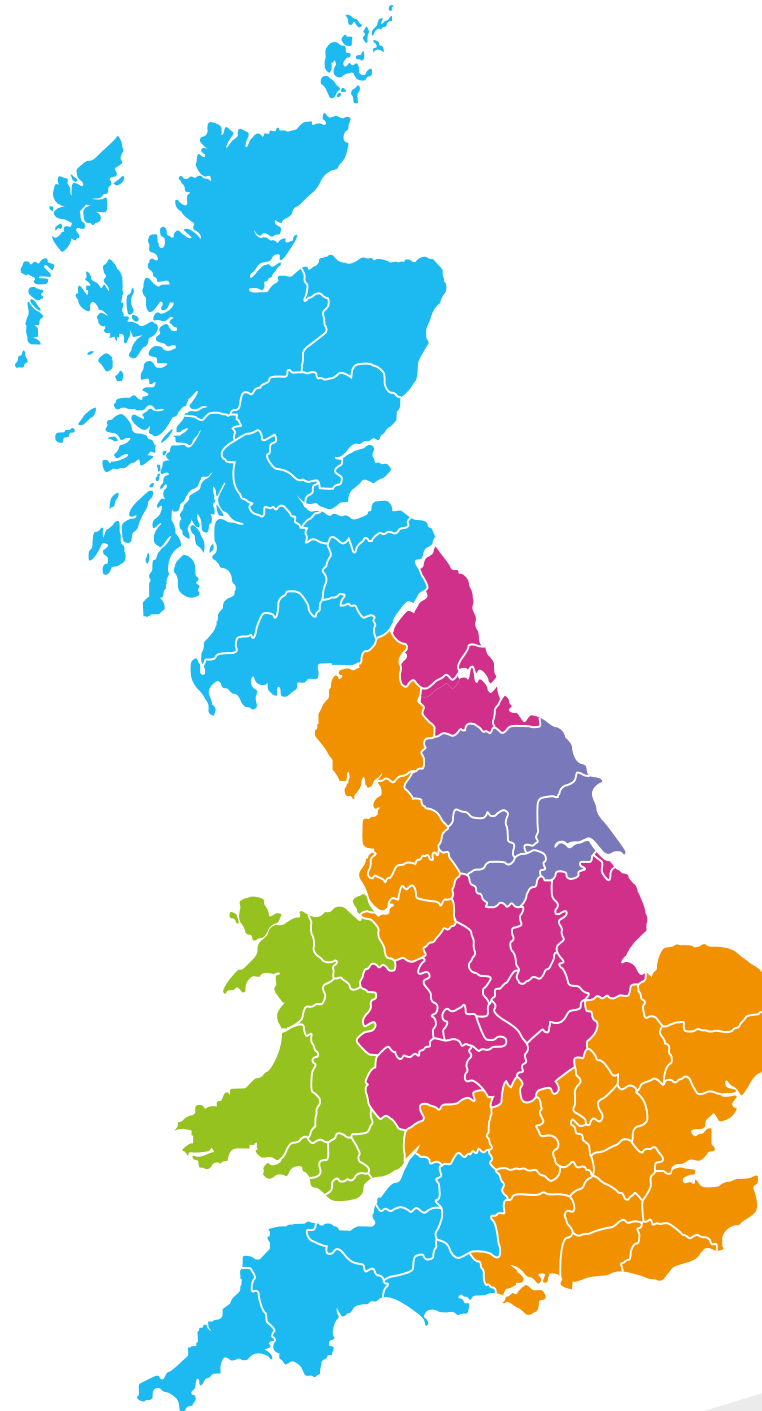


REGIONS & DEVOLVED NATIONS

CECA members are supported by a network of six regional offices across England, a national office in Westminster, and offices in the devolved nations of Scotland and Wales.

CECA's regions and devolved nations are:

- CECA **Scotland**
- CECA **North West**
- CECA **North East**
- CECA **Yorkshire & The Humber**
- CECA **Wales**
- CECA **Midlands**
- CECA **Southern**
- CECA **South West**



CECA NATIONAL

CECA's national office at the heart of Westminster provides an overview and influences government on behalf of members and the civil engineering industry. CECA (Scotland) and CECA (Wales) maintain close links with parliamentarians in the devolved administrations of Holyrood and Cardiff.

Core priorities include:

Representation

- We develop and maintain close relationships with clients, government and the media
- We promote members' expertise as widely as possible
- We ensure that government policy develops in a way that positively supports the interests of members
- CECA sits on the Construction Leadership Management Committee & is represented on CIJC
- We meet regularly with elected politicians, as well as key opposition MPs, civil servants, and other industry stakeholders.

People

- We work with organisations to ensure members have the best opportunities to benefit from available training funding
- We lobby to ensure both national and local governments take steps to address the skills gap, attract new entrants to our industry, and upskill the workforce
- We promote diversity through Inspiring Change conferences and awards
- We support the delivery of the industry's Fairness, Inclusion and Respect programme
- We support negotiations for the Working Rule Agreement and ensure CECA member companies are heard in negotiations at all levels of industry.

Becoming a member of CECA connects civil engineering businesses to a brand that is trusted, strong, and influential.

Health & Safety

- We are part of the Health & Safety Executive's Construction Industry Advisory Network (CONIAN)
- CECA's Health, Safety & Wellbeing Group lead the conversation in establishing the best standards across industry to the benefit of companies and their employees
- CECA, along with charities such as Cancer Research and Mates in Mind, deliver the 'Stop. Make a Change' campaign, which promotes industry stand downs to focus on health, safety and wellbeing in which hundreds of thousands of workers participate each year

Industry Issues

- CECA supported and encourages the roll out of *The Construction Playbook*
- Procurement (including PQQs) is a key issue for CECA members. We work to develop policy to minimise bureaucracy and cost in establishing what 'good' looks like and encourage best practice across the supply chain
- We publish the CECA Blue Form, Schedules of Dayworks, and quarterly Workload Trends report, as well as a range of specialised policy reports
- We host 'meet the buyer' events with the largest UK and world-wide clients
- We deliver supply chain conferences for the highways, rail, water and power sectors

- We work in partnership with other trade bodies to identify and address emerging issues in the infrastructure sector and construction industry as a whole
- CECA advises its members on a range of technical issues on a bespoke basis
- We work with members to achieve net zero and reduce carbon emissions as efficiently as possible.

- 6** ENGLISH REGIONAL OFFICES
- 1** SCOTLAND OFFICE
- 1** WALES OFFICE
- 1** LONDON OFFICE



Working for Infrastructure

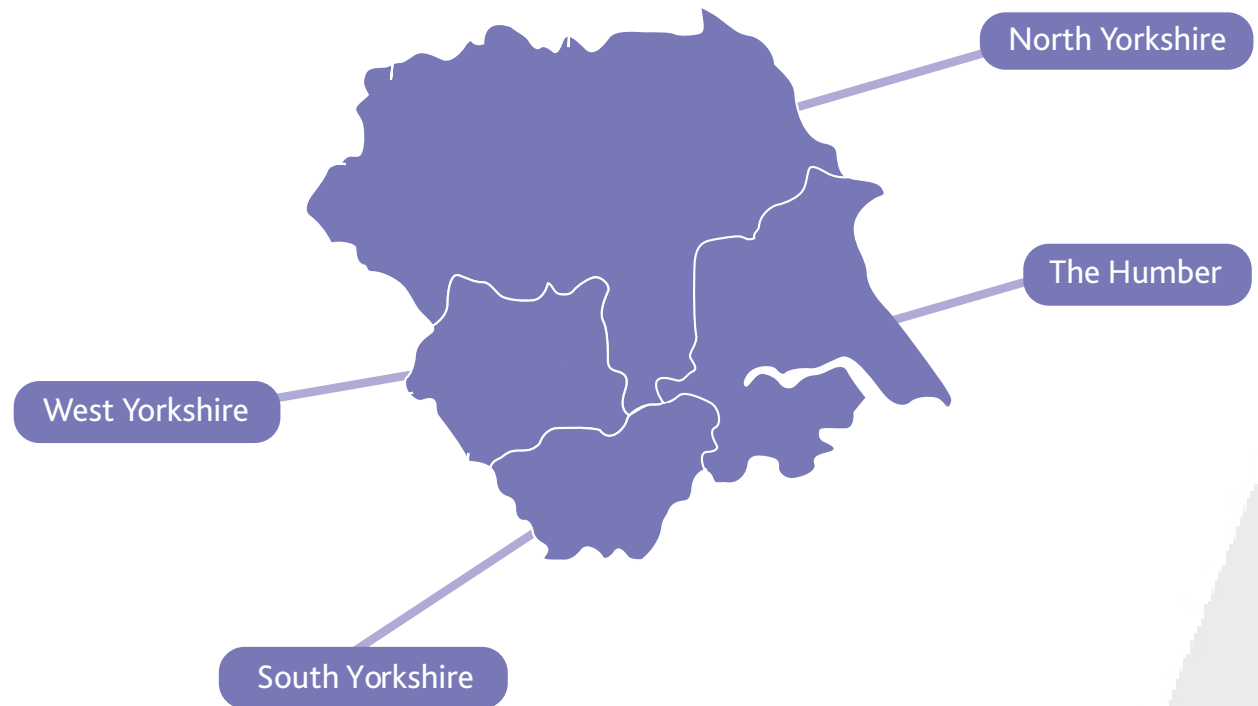
CECA YORKSHIRE & THE HUMBER

About CECA Yorkshire & The Humber

Our core and strategic work delivered through our London Office works with wider industry issues and addresses our members' priorities.

CECA Yorkshire & The Humber's regional office services over 70 members located throughout the wider Yorkshire & The Humber region. We bring a range of benefits and support to our valued membership at local level.

CECA Yorkshire & The Humber delivers activities and events which provide business and social opportunities to enable members to network at a national and local level. We support your business every step of the way and deliver a vast array of services designed to give you the very best from your membership of CECA.



MEMBER BENEFITS

CLIENT LIAISON - CECA is instrumental in arranging regular client liaison meetings with the most significant national and regional clients, including:



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TRAINING & DEVELOPMENT - Free and subsidised schedule of training activities including commercial and contractual seminars, leadership & management training and other topical events. Membership of the Civils Training Group is also available.

GROWING THE WORKFORCE - Careers events, school engagement, working with local colleges and universities, supporting apprenticeship programmes.

INDUSTRY GROUPS - Rail, Environment, Health & Safety, Highways Maintenance, People & Development, and more.

EQUALITY & DIVERSITY - Social Value Toolkit, Inspiring Change Conferences & Awards, FIR Programme.

ANNUAL DINNER & AWARDS - An opportunity for your employees to be recognised and your business to shine. An opportunity for your

employees to be recognised and your business to shine. Awards include Project of the Year, Social Value, Young Professional and Most Promising Apprentice Awards.

NETWORKING - Social activities including networking events, charity events, golf days and more.

FREE HELPLINE - Taxation, Contractual Advice, Employment Law issues, Health & Safety, Environmental, Technical.

FREE PUBLICATIONS - Schedules of Dayworks, Blue Form, and more.

WEBSITE & SOCIAL MEDIA - Company logo and link, Capabilities Directory Listing, social media support.

BRANDING - Use the CECA Brand which is strong, reliable and influential

WHY JOIN CECA?

Being a CECA member connects civil engineering businesses to a strong brand and business network that is recognised as the voice of the infrastructure industry.

- CECA represents members' interests by raising their issues with Government, potential client organisations and stakeholders;
- CECA promotes the skills and expertise of members and the vital role the sector plays in the social, economic and environmental well-being of the UK;
- CECA provides the opportunity for member companies to meet and discuss industry issues with major clients and others who both influence workload and the manner in which the industry operates;
- CECA offers an array of Industry Specialist Groups which share best practice, innovation and encourage cross industry networking;
- CECA provides networking and business development opportunities in a formal and informal setting;
- CECA provides exceptional training and support for skills development much of which is delivered free of charge;
- CECA membership offers a free helpline which offers expert advice and guidance on issues such as, taxation, legal, contractual and employment law.





Roads



Water



Highways
Maintenance



Environment



Procurement



Energy



Transport



Public
Affairs



Training &
Development



Fairness, Inclusion
& Respect



Legal



Foundations



Rail



Health, Safety &
Wellbeing



Coastal &
Marine

CECA SECTOR GROUPS

Open To All Members

CECA runs a number of sector and issue-specific industry groups which meet regularly throughout the year.

If your company becomes a CECA member, you are entitled to join any or all of these groups to network, hear directly from HM Government, major clients in all sectors, and other high-level industry stakeholders, and engage in the work CECA does to improve the business environment for our members.

Recent speakers have included the Department for Transport, HS2, Network Rail, Highways England, Tideway, Yorkshire Water, Heathrow, Transport for the North, the Environment Agency, and many more.

HOW TO JOIN

Membership has two defined routes; Full and Associate.

Full members are deemed to be civil engineering contractors or have within their business profile an element of civil engineering activities as set out in the full member application form. Full membership provides access to the complete range of products, services and support available from CECA. Full CECA Yorkshire & The Humber members where their work is geographically spread can also attribute a proportion of the subscription to an additional region/s so that they are able to access the local services of that region.

Associate membership application is open to companies who work in association or on the peripheries of civil engineering contracting and wish to contribute to the industry and exchange mutual understanding, knowledge and expertise. We welcome applications from well-intended companies however, the selection process is rigorous and associate members do not have similar access to services or rights as full members as explained below.

FULL MEMBERSHIP

The CECA Yorkshire & The Humber Management Committee review the suitability of companies applying for Full Membership – their decision is final and without recourse. Companies applying to join CECA Yorkshire & The Humber Ltd should meet the following expectations and adopt the generic Code of Ethics. The business should:

- Be registered as a Limited Company in England & Wales
- Be based or trade in the Yorkshire & The Humber region (as set out on page 7);
- Have a minimum turnover of £500,000 of which a minimum £250,000 must be civil engineering activity (as set out on page 14);
- Have a financially sound track record during the last three years;
- Have in place a Health and Safety policy that meets the commitment to the CECA Health and Safety Action Plan and Strategy, or be willing to amend it so that it does ;
- Must be registered with CITB and pay levy in accordance with The Industrial Training Levy (Construction Industry Training Board) Order 2018 (full membership only);
- Be committed to raising the standards of civil engineering through being a member of CECA Yorkshire & The Humber Ltd;
- Agree to the scrutiny of their application by the Directors and Management Committee members;
- Agree to the Management Committee decision without recourse.

ASSOCIATE MEMBERSHIP

Companies applying to join CECA Yorkshire & The Humber via the Associate Membership route should comply with the following criteria, terms and conditions and adopt the generic Code of Ethics:

- Be registered in the UK as a Limited Company
- Carry out business activities closely allied and supportive of the civil engineering industry
- Be based or trade in the Yorkshire & The Humber region (as set out on page 7)
- Not eligible as a full member or have previously been a full member
- Have a financially sound track record during the last three years
- Be VAT Registered
- Be aware of the CECA Action Plans and Strategies
- Comply with Competition Law requirements
- Be aware and adopt where possible of the CECA Code of Ethics
- Hold relevant policies and be legally compliant
- Associate Membership will not have any right to vote on, influence or amend existing constitutional matters, the operations or policies of the Association
- Associate Members will be encouraged to contribute to and benefit from the mutual exchange of information and expertise with CECA Members
- Associate membership must not be regarded as a platform for access to full members for marketing purposes. Any Associate Member exploiting membership for such purpose i.e Brand Endorsement may have membership terminated
- Input and initiatives by Associate Members in the furtherance of Health and Safety and Welfare, Environmental and Technical developments will be encouraged and supported
- Associate Members will not be able to attend Client Liaison events but will be entitled to attend and participate at other events, such as Annual Dinners, Awards, Golf Days, etc.
- Associate Members will not be eligible to join CECA Yorkshire & The Humber Management Committee
- Membership is restricted to the Yorkshire & The Humber region
- Agree to the scrutiny of their application by the Directors and Management Committee members
- Agree to the Management Committee decision without recourse.

CODE OF ETHICS

We maintain a code of ethics that we expect our members to comply with; these have been written by our members and endorsed by our Board of Directors and Management Committee Members. These are that members should:

- Acknowledge the advantages of trading relationships being conducted in a fair and transparent manner;
 - Recognise the confidence that is engendered by collaborative working by all members of the supply chain, together with the promotion of a culture of mutual trust, which benefits all participants and the client;
 - Treat their own supply chain fairly & equitably by choosing and negotiating forms and conditions of contract with equal treatment for all, and which identify, assess and allocate risk fairly;
 - Commit to ensuring that all payments for work undertaken throughout the supply chain, are paid when due;
 - Provide and maintain a safe working environment for all, taking account of the CECA Health and Safety Action Plan and Strategy;
 - Undertake any project with a responsible attitude toward the environment, the local neighbourhood and sustainability issues;
 - Endeavour to meet the CECA aspiration of a 100% fully qualified workforce;
- Will work with, and provide sufficient and accurate information to, supply chain partners in an open, fair and collaborative manner:
 - promoting the benefits of team-working;
 - establishing clear and effective lines of communication;
 - providing and encouraging early involvement of relevant supply chain partners to discuss client requirements and identifying solutions;
 - Will work together to deliver projects in accordance with an agreed programme within time, budget and standards of quality by sharing information on progress and establishing systems for monitoring and reporting performance.

NEXT STEPS

Whether you are wishing to join us as a Full or Associate member or just want to find out more then please contact the CECA Yorkshire & The Humber office for more information – we are always happy to hear from you.

Call: 0113 2382570 (Office) / 07976 218410 (Mobile).

Alternatively, you can complete the enclosed application form and send it to us with you accompanying supporting documents. Application must be made by a senior member of the organization. Electronic versions are available for download at <https://www.ceca.co.uk/yorkshire-humberside/> or alternatively e-mail jemma.carmody@ceca-yorks.co.uk.

SUBSCRIPTION

Membership runs from January - December each year.

Associate Membership is a fixed fee at £1200 + VAT per region.

Full membership is different in that it is collected in a fair and equitable manner to reflect the size and turnover of each member. Where members can prove that they are operational in other regions the single subscription can be apportioned internally by CECA so no additional fee is required. Maximum fee-paying members get automatic CECA coverage across the UK.

The turnover is derived from the annual turnover from the company's last set of audited accounts for civil engineering activities as defined below:

Roads, Bridges, Drainage, Sewerage, Sewage Works, Piling, Sheet Piling, Foundations, Coastal Defence/Protection, Marine Engineering, Bulk Earthworks, Remediation, Highway Maintenance, Surfacing, Telecommunications, Ducting & Cabling, Pipelines, Pumping Stations & Mains, Rail, Private Sector Infrastructure & Groundworks, Reinforced Concrete Structures, Tunnelling, Pipe Jacking, Cofferdams and Caissons and Specialist Civil Engineering Services.

Bands and membership fees:

Turnover up to £2.7m - £1200 Fixed Fee

Turnover Between £2.7m - £66.7m – Calculated at 0.045%

Turnover Above £66.7m - £30,000 (Maximum fixed fee – UK coverage)

**Please note a 6 month notice period is required from any member wishing to terminate membership.*

For more information please contact CECA Y&H Director Jemma Carmody on 07976 218410 or e-mail jemma.carmody@ceca-yorks.co.uk

CECA Yorkshire & The Humber
MEMBERSHIP





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www.ceca.co.uk/yorkshire-humberside