



# **Roads Academy**

*Overview of the CITB funding opportunities available*

March 2023

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# Is your organisation a member of the CITB? Are you making the most of the funding to develop your people? There are great funding opportunities for Roads Academy!

## Funding for large organisations

**Fund name:** Leadership & Management Development Fund

**Available to:**

- Organisations with over 250 employees

**Fund details:**

- Up to **£50,000**
- Aimed at managers or those developing into a management/leadership role

★ Deadline for applications is **31 May 2023**

**You could access funding for 10-13 leaders from your organisation!**

## Funding for medium-sized organisations

**Fund name:** Skills and Training Fund for medium-sized construction businesses

**Available to:**

- Organisations with between 100-250 employees

**Fund details:**

- Up to **£25,000**
- For use towards management and leadership training
- One application per year

**You could access funding for 5-6 leaders from your organisation!**

## Funding for small and micro-sized organisations

**Fund name:** Skills and Training Fund for small and micro-sized construction businesses

**Available to:**

- Organisations with up to 99 employees

**Fund details:**

- Up to **£10,000**
- For use towards management and leadership training
- One application per year

**You could access funding for 2 leaders from your organisation!**

- ❖ CITB funding can be used by construction companies to support Roads Academy applications
- ❖ To access these non-competitive funds, an organisation must be CITB registered with all levy payments up to date

# The Leadership and Management Development Fund for large businesses

- ❖ Up to £50,000 available to invest in developing leadership, management or supervisory skills
- ❖ Aimed at managers and those being developed to step into that role
- ❖ The fund can be used for training within 18 months – applications close 31 May 2023
- ❖ Organisations must meet the following criteria:
  - ❑ Your business needs to have over 250 directly employed staff
  - ❑ You will need to have submitted your 2022 Levy return
  - ❑ All year's levy payments must be up to date
  - ❑ One application only per associated business
- ❖ To apply, complete an application form - [Leadership and Management Development Fund for large businesses application form \(Word, 286KB\)](#) - and send to [L&MFund@citb.co.uk](mailto:L&MFund@citb.co.uk)
  - ❑ Assessments take place at the end of each month, with funding decisions communicated as soon as each assessment round is complete
  - ❑ CITB will review and score all applications against the fund criteria (as set out in the Guidance Notes)

★ **The deadline for applications is 31 May 2023**

## Important Links

- [Leadership and Management Development Fund for large businesses – CITB](#)
- [Terms of funding \(PDF, 193KB\)](#)
- [Terms of bidding \(PDF, 116KB\)](#)
- [Guidance notes \(PDF, 185KB\)](#)

# Skills and Training fund for medium-sized construction businesses

- ❖ Up to £25,000 available for management and leadership training
- ❖ CITB-registered employers can apply, funding relates to the number of direct employees
  - ❑ Employers with between 100 and 149 directly-employed staff can receive up to £15,000
  - ❑ Employers with between 150 and 199 directly-employed staff can receive up to £20,000
  - ❑ Employers with between 200 and 250 directly-employed staff can receive up to £25,000
- ❖ Training cannot be retrospectively funded
- ❖ You can apply if:
  - ❑ you are a CITB-registered employer
  - ❑ you have between 100 and 250 directly-employed staff on the payroll
  - ❑ any previous project paid for by the Skills and Training fund has been signed off as complete
- ❖ To apply, complete an application form ([Skills and Training Fund application form \(Excel, 613KB\)](#)), and send to [skills.training@citb.co.uk](mailto:skills.training@citb.co.uk)
  - ❑ Assessments take place at the end of each month, with funding decisions communicated around the 15th of the month after your application was submitted
  - ❑ CITB will review and score all applications against the fund criteria (as set out in the Guidance Notes)
- ❑ **You can apply for funding once every 12 months**

## Important Links

- [Skills and Training fund for medium-sized businesses – CITB](#)
- [Terms of funding for Skills and Training fund](#)
- [Terms of bidding for Skills and Training fund](#)
- [Skills and Training Fund medium sized business guidance notes \(PDF, 193KB\)](#)

# Skills and Training fund for small and micro-sized construction businesses

- ❖ Up to £10,000 available for management and leadership training
- ❖ CITB-registered employers can apply for funding related to how many direct employees they have:
  - ❑ Employers with CIS only (no PAYE) can receive up to £2500
  - ❑ Employers with 1 to 49 directly employed staff can receive up to £5000
  - ❑ Employers with 50 to 74 directly employed staff can receive up to £7500
  - ❑ Employers with 75 to 99 directly employed staff can receive up to £10000
- ❖ Training cannot be retrospectively funded
- ❖ You can apply if:
  - ❑ you are a CITB-registered employer
  - ❑ you have up to 99 directly-employed staff on the payroll
  - ❑ any previous project paid for by the Skills and Training fund has been signed off as complete.
- ❖ To apply, complete an application form ([Skills and Training Fund application form \(Excel, 635KB\)](#)) and send to [skills.training@citb.co.uk](mailto:skills.training@citb.co.uk)
  - ❑ Assessments take place at the end of each month, with funding decisions communicated around the 15th of the month after your application was submitted
  - ❑ CITB will review and score all applications against the fund criteria (found in the Guidance Notes)
- ❑ **You can apply for funding once every 12 months**

## Important Links

- [Skills and Training fund for small and micro-sized businesses – CITB](#)
- [Terms of funding for Skills and Training fund](#)
- [Terms of bidding for Skills and Training fund](#)
- [Guidance notes \(PDF, 202KB\)](#)

# Content to support your application

- ❖ Applications made to the CITB should be specific to your organisation's context, challenges and need
- ❖ The Roads Academy curriculum comprises over 200 modules, covering topics such as people management, developing teams, leading change, decision-making, communication and culture
- ❖ In order to complete Roads Academy, learners are required to complete a minimum amount of e-Learning and in-person classroom events.
  - ❑ Learners on the Aspiring Leaders programme need to complete at least 49 e-learning hours and 4 in-person sessions
  - ❑ Learners on the Strategic Leaders programme need to complete at least 36 e-learning hours and 5 in-person sessions
- ❖ For more information to support your application, please visit [Roads Academy - National Highways](#). The webpage includes information on:
  - ❑ What Roads Academy is
  - ❑ How the programme works
  - ❑ Overview of curriculum and structure
  - ❑ Modules
  - ❑ Value delivered



# Roads Academy has an exciting year ahead. Find out more and sign up your leaders today

- **Introducing accreditation** to learners to recognise and support their professional development
- **New tailored offerings** in development to add more value to micro businesses and graduates
- **Visit our webpage** at [Roads Academy - National Highways](https://roadsacademy.nationalhighways.co.uk), or scan the QR code
- Email [roadsacademy.support@uk.ey.com](mailto:roadsacademy.support@uk.ey.com) to **speak to a member of the team today**



Find out more and  
apply now!

