Management of Sub-contractors Course

A 1-day course for construction team members who want to make an impact on managing and improving sub-contractor performance

Aim and Target Audience

The aim of the course is to provide delegates with an understanding of the importance of sub-contractors and supply chains in delivering construction projects and how to get the best performance possible. The course is suitable for people who have some site experience. For example, site engineers, quantity surveyors, supervisors, managers new entrants, or people simply requiring an update.

Objectives

At the end of the course delegates will:

1. understand the importance of sub-contractors and integrated supply chains

2. plan sub-contractor packages and manage sub-contract risks

4. know how to efficiently and effectively procure, engage, plan, co-ordinate, control and review sub-contractor performance.

5. know how to improve sub-contractor performance.

Programme

09.00	Introduction to the course
09.25	The importance of sub-contractors and supply chains to business performance
10.30	*Break*
10.45	Sub-contractor planning – *including package planning, risk management and sub-contractor involvement*
11.45	Sub-contractor procurement – *subcontract package design; procurement schedule considerations; clear and accurate scope; quality enquiries; sub-contractor meetings; attendances and subcontract order.*
12.30	*Lunch*
13.15	Sub-contractor site work preparation – *initial contact and pre-start meetings. Preparing sub-contractors work areas.*
14.00	Managing sub-contractors on site – *programme management, co-ordination, quality management, cost management, statutory and contract compliance,*
15.00	*Break*
15.15	Improving sub-contractor performance – *simple improvement measures, data collection and analysis, measures for failing sub-contractors*
16.15	Summary, questions, feedback and course review
16.30	Close

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